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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | **Company Employees** | **User ID** | | Marketing Person | $ 1 | | **Inventory Specialist** | **$ 2** | | Purchasing Agent | $ 3 | | Communications Coordinator | $ 4 |  Inventory Specialist Responsible for monitoring current product inventory, setting future product purchases and monitoring the company’s financial status.  **TASKS:**   * Ensure inventory is maintained at the right level * Match purchase schedules with sales   **COMMUNICATION:** (Examples of Team Communication)   * To the Communications Coordinator   + We will receive xxx units of (1L Clear Pure, 500ml Lemon etc.) on day xx. What should we do about that? * To the Marketing Manager   + We have in inventory (1L Clear Pure, 500ml Lemon etc), therefore we can market.   + We are out of (1L Lemon, 500ml Spritz etc), therefore we should stop marketing. * To the Purchasing Agent   + We are low on (1L Clear Pure, 500ml Lemon etc); therefore we need to reorder.   + Our quantity is between 200-500 units, therefore we should reorder. |
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